MISSISSIPPI DELTA
COMMUNITY COLLEGE

BANNER –Applying Online for Admission

1. To apply online for admission to MDCC, click on the Apply link of the MDCC website – www.msdelta.edu.
2. Click the First time user account creation link.
3. Create your Login ID and pin for the application, and then click the Login button.
4. Select the appropriate application, and click Continue.
5. Select the term you are applying for, and verify or make changes (if necessary) to your name.
6. Click the Fill Out Application button.
7. Click on each area of the checklist to complete those sections of the application.
8. When completing sections, selecting Checklist saves your changes on the screen you have displayed, and then displays the Application Checklist. Selecting Continue saves your changes on the screen displayed, and moves to the next section. Selecting Finish Later saves your changes and displays the Application Menu. Selecting Return to Checklist returns to the Checklist without saving changes.
9. When all sections are complete, click the Application is Complete button. The Application will be verified for accuracy. If an error is found you will be directed to the field in question to correct. Once corrected click on the submit changes button again. Select Finish Later if you would like to finish your application later.
10. Please be sure you have completed & submitted all sections of the application, agreed to the Admissions Agreement and the web acknowledgement letter from the Registrar displays.
11. A statement of **full** acceptance will not be issued to the applicant until the required documents are received and approved by the Registrar.

TO CHECK THE STATUS OF A COMPLETED/SUBMITTED APPLICATION
1. Click on the Apply link of the MDCC website.
2. Click the Apply/Review Admissions Applications link.
3. Log in using the Login ID and PIN you created when you did your online admissions application.
4. Click the Student tab, then click Admissions link.
5. The application you submitted will be listed under the "Submitted Applications" or "Processed Applications" section.
6. Click the application you want to review. An application Summary will display as shown in the screenshot below. The "Application Status", "Decision" and "Requirements" will be displayed.

Application Summary

This is a summary of the processed application that was selected.

Application Summary

Name and Address

Name:	Lis_ ....
Nickname:	Lis_
Mailing:	PO B ....
	[......], Mississippi .....
	S.. .. ., MS
Phone Number:	662 89. .. ..
Permanent:	P.O. B.. ..
	.. .., Mississippi .....
	...., MS

Application Data

Admission Term:	Spring 2018
Admission Type:	Regular Admit
Application Status:	⬅ Incomplete items outstanding ⬅
Decision: ⬅	Application Received ⬅

Current Program

Associate in Arts

Level:	Undergraduate
Program:	AA-General Education
Catalog Term:	Spring 2018
College:	Academic
Major:	General Education
Date Created:	Jan 08,2018

Requirements ⬇

Requirement	Received	Note	
ACT Scores	Feb 20,2017	Test Date 01-FEB-1988	
ACT Composite	Feb 20,2017	Test Date 01-FEB-1988	
College Transcript	Nov 16,2007	Delta State University	
College Transcript		Miss University for Women	
Official HS/GED Transcript		Indianola Academy	

> This example is an application that is incomplete because of outstanding required items. See Requirements section below to see which items are outstanding.
>
> Once all items are received and you have met the requirements for admission, the Decision will change to Accepted.

7. Once you have been fully accepted to MDCC, you should begin logging on to MyDelta Portal. Instructions for activating your portal account and using the MyDelta portal can be accessed at https://www.msdelta.edu/information-technology/