Driver's Pre-Trip Inspection Checklist

The following checklist is designed for drivers with little mechanical knowledge or background. Elements included enhance safety and prevent breakdown. This inspection should only take a few minutes for a typical automobile. Completion will increase the likelihood of a successful trip. Unsatisfactory elements should be corrected prior to operation of vehicle.

Ve	hicle Number Date
ELEMENT: () SATISFACTORY () UNSATISFACTORY (OR COMMENT) 1. Brakes – do service brakes and parking brake operate?	
2.	Lights – check headlights, high beams, blinkers, tail lights, brake lights, back-up light, parking lights and side markers. Are all working?
3.	Tires – check pressure against p.s.i. noted on tire. Check treads depth (at least 1/8 inch). Check for defects such as unusual wear pattern, bubbles or deformed sidewalls.
4.	Belts – are they quiet with engine running?
5.	Glass – no broken windows, no cracks that interfere with driver's vision. Clean.
6.	Mirrors – are side and rearview mirrors intact?
7.	Windshield wipers – do they operate and remove washer fluid when tested?
8.	Windshield washer – is reservoir full, does it pump when operated?
9.	Engine oil – check dipstick. Any leaks?
10	. Coolant – is fluid to mark on reservoir?
11.	. Transmission – check dipstick. Any problems shifting?
12	. Steering – does steering react when steering wheel is turned? Any noise?
13	. Occupant restraints – are all seatbelts and airbags present? Do seatbelts operate properly?
14	. License Plate – is a license plate mounted and easily seen?
15. Emergency equipment – is there a jack, lug wrench, flashlight, etc.?	
16	. Keys – do keys operate ignition and all locks?

Mississippi Delta Community College does not discriminate on the basis of race, color, national origin,sex,disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: The Associate Vice President of Institutional Effectiveness, Boggs-Scroggins Student Services Center, P.O.Box668, Moorhead, MS 38761,662-246-6558.

17. Note any irregularities when returning a vehicle after a trip to report needed repairs.